

From

The Librarian,
T S Central State Library -17,
Chandigarh.

To

M/s _____

Memo. No.CSL-17/2016/
Dated Chandigarh, the

Subject: - **Inviting quotation/s for purchase of Furniture items.**

Refer to the subject noted above, Sealed quotations are hereby invited for the purchase of furniture items as per specifications and terms and conditions mentioned below: -

| S. No. | Name of the item | Specifications of the item |
|--------|---|--|
| 1 | CD STORAGE ALMRIA * ALMRIA * | <ol style="list-style-type: none">1. Overall size: 1800mm Ht x 900mm W x 400mm D.2. Made out of 17-19 mm thick board.3. Having 7 nos. fixed shelves for making 8 compartments.4. Door frames are made out of 17-19 mm thick board and having 5 mm thick plain glass inside.5. Doors are duly lockable.6. Doors are fixed with either full length stainless steel piano hinges or zero crank steel hinges.7. Doors are provided with stainless steel handles.8. All the exposed edges of the board are covered with 1.5mm thick edge banding tape or wooden beading. |
| 2 | SINGLE SIDED NEWSPAPER STAND WITH BOTTOM STORAGE * | <ol style="list-style-type: none">1. Overall size: 1490 Ht x 1020mm W x 625mm D2. Frame of the newspaper stand is made out of 25x25x1.2mm thick CRCA pipe.3. Reading platform shall be tapered and made of 17 mm thick pre-laminated board.4. Storage cabinet shall be of size 950mm L x 715mm Ht x 550mm D made out of 17mm thick pre-laminated board.5. Storage cabinet top to be provided with three side supports made of board which protects the newspaper from falling-off.6. Bottom of the frame is provided with level adjusters. |
| 3 | MAGAZINE RACK with storage having 15 compartments * | <ol style="list-style-type: none">1. Dimension of the body: 900 mm(W) x 395 mm (D) x 1950 mm (H).2. The magazine rack is made of 17 mm thick pre-laminated MDF board.3. The exposed edges equipped with PVC lipping affixed with hot melt glue. |

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| | | <p>4. A flap of 12 mm thick pre-laminated MDF board is provided on each compartment.</p> <p>5. The front opening of the flap is 350mm x 280mm.</p> <p>6. The lower part of the flap door is essentially designed for an up and down movement and the same slides on MS guides for its opening and closing operations. At the lower end is provided a label guide for sliding in the journal name slip.</p> <p>7. The entire rack is mounted on pipe frame at the bottom and provided with level adjusters for adjustments required due to floor unevenness. Skirting is provided on the three sides of the bottom frame.</p> |
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* Steel welding wherever required is to be done by MIG welding process to minimize distortion and for the deep penetration of the weld. All the steel components are pre-treated for de-greasing, de-rusting and phosphating. After proper pre-treatment, the steel components are epoxy powder coated and oven baked at temp above 200 deg. C to provide scratch resistance surface coating film.

TERMS AND CONDITIONS:

1. Quotation in sealed cover for the purchase of Furniture items as per specifications mentioned above must reach the library office on 29th January, 2016 by 12 noon.
2. The quotations will be opened in Central Purchase Committee meeting.
3. **The firms must place their Technical bids and Financial bids in two separate sealed envelopes, superscribed with separate Bid title as follow: -**
Envelope-I -Technical Bid,
Envelope-II - Financial Bid (Rates should be quoted in words and figures only).
Both the sealed envelopes should then be sealed in another envelope on which it must be super-scribed "Quotations for Furniture items".
4. The name of the firm must also be mentioned on the envelope.
5. It may be delivered either by post or in person.
6. The specification of items must be same as mentioned above.
7. The office will not take responsibility for any postal delay. The quotation received after the due date and time shall not be entertained.
8. **Rates should not be indicated in the technical bid and should be quoted only in the Financial Bid.**
9. The financial bids of only those bidders will be opened who have qualified the technical bids.

10. The quotation must be addressed to the Librarian, T S Central State Library, Sector 17, Chandigarh.
11. **The quotation should be accompanied with refundable Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand Only) in the form of Bank Draft/Banker Cheque in favour of The Librarian, T S Central State Library, Sector 17, Chandigarh and should be placed with the Technical Bid.**
12. The EMD of unsuccessful firms will be refunded. No interest will be payable on EMD. The EMD will be forfeited, if the firm withdraws his/her bid after submission of quotation.
13. The material must be delivered within 25 days from the date of issue of supply order, otherwise penalty @ 0.1% of the cost of the item/s per day for the period delayed over shall be deducted out of actual bill at the time of release of payment.
14. Sales Tax/VAT as applicable to Govt. Institutions.
15. In case there is any warranty it should be mentioned.
16. In case the date of receiving the quotations mentioned above falls on a holiday, the date of receiving the quotations shall automatically be extended to the next working day.
17. **Any deficiency in configuration/ specifications will not be accepted.**
18. The cutting, overwriting in the quotation should be properly signed with stamp.
19. The period of validity of rate must be minimum for six months from the date of issue of the quotation letter.
20. Any quotation can be rejected by the undersigned/Central Purchase Committee without assigning any reason.
21. If there is any special concession to the institute it must be clearly mentioned in the quotation.
22. **The L1 will be considered after considering the cost of individual item.**
23. In case of dispute arising, if any, will be dealt within the jurisdiction of courts of UT, Chandigarh.

Librarian,
T S Central State Library – 17,
Chandigarh.

